ffotogallery

FFOTOGALLERY COURSES ENROLMENT

How to enrol

All Ffotogallery courses cost **£200 (£207 if paying by Paypal)**. Enrolment is confirmed once full payment and a fully completed enrolment form are both received.

Payment Methods:

Cheque made payable to 'Ffotogallery Wales Ltd', posted to:-

Ffotogallery
c/o Chapter
Market Road
Cardiff
CF5 1QE

Cash brought in to our offices at Chapter during office opening hours (Mon – Fri, 9am – 4.30pm). Please ring ahead of coming in 029 2034 1667.

Paypal (£207 to include Paypal fees) you can now do this online from our website:
http://www.ffotogallery.org/courses/enrol

When to enrol

As soon as possible, as spaces are limited.

What next

We will email you confirmation of your place once your form and payment is received. WE DO NOT CONFIRM PLACES WITHOUT PAYMENT. All of our courses require a minimum number of students in order to run and we will confirm this with you at least a week prior to the start date. You will also be notified of anything you need to bring with you to the class.

Terms and conditions of enrolment

Employer invoices:

If your employer is going to pay your course fees, please fill out the space on the enrolment form with the relevant details, Ffotogallery will then invoice your employer for the fees. Payment must be made at least one week prior to commencement of the course.

Cancellations and refunds:

The information provided is correct at the time of printing, however changes may occasionally be necessary due to circumstances beyond our control. If there are insufficient numbers of students for the course to run prior to the start of the course, Ffotogallery reserve the right to cancel the course and a full refund will be given. Ffotogallery are not liable for any consequential loss. In the event of the course already being full when you apply, we will return your payment to you.

If you decide not to attend the course prior to its start but have already paid for it, written notification **must** be received at least 10 working days prior to the beginning of the course and we will then organise a refund. Please note that it might take up to 6 weeks to process.

If you decide to cancel your place on the course within 10 working days prior to the course start date, we will not be able to issue a refund. If you leave the course once it has started, we are not able to issue a refund. If you have enrolled onto the wrong course, we are not able to issue a refund. Transfers to another course or another term are not possible.

Upon completion of the enrolment form you are agreeing to the above-mentioned terms and conditions.